

Minority Map and Timeline of Europe (MMTE)

Research Internship Announcement

MMTE Staff

Out-of-house Research Intern

1. Role/Tasks:

- 1.1. Research and write upon one country-minority entry
- 1.2. Update information on country-minority entries
- 1.3. Update information on other websites and adds links to the MMTE

2. Position:

- 2.1. Three full-time positions/one four-month internship period

3. Remittance

- 3.1. Research will be contracted on a paid basis

Responsibilities

The European Centre for Minority Issues (ECMI) is currently seeking three out-of-house interns for a four-month paid internship period from January to April 2012 to undertake research for the newly redesigned Minority Map and Timeline of Europe (MMTE). In collaboration with the General Coordinator and Project Leader/Editor, interns will research and write upon one country-minority entry with the use of the Minority Map and Timeline of Europe (MMTE) Template. Interns will have the opportunity to choose which country they would like to research upon, this being dependent upon if the country-minority entry has not already been completed. While interns may research upon a country they are not residing in, it is highly sought after that interns have very good knowledge of their chosen country-minority entry. Through both primary and secondary data use, interns will write upon the general environment/relations of the country and government concerning its minority population as well as further examining major communities living throughout the country. Responsibilities will also include locating statistical data concerning population numbers for the interactive map as well as writing events for the interactive timeline. During the internship, interns will update other information when necessary as well as add information from the MMTE and links to relevant websites.

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Skills/Knowledge

Out-of-house interns will generally be based in the country that is being researched upon for the country-minority entry. Internships are intended for junior scholars who have recently finished a second degree (i.e. master's degree) in a pertinent discipline, and who have researched upon and have exposure to one of the regions, countries and/or minorities of the Minority Map and Timeline of Europe. As research will be performed out-of-house, it is important that the applicant is able to work independently and meet deadlines. For this reasons, interns must have regular access to a computer, a reliable broadband Internet access, be able to commit to a full-time workload, and be willing to use Skype and e-mail during the internship period. The intern must be organized and have excellent communications skills. Excellent English skills are required for this internship, while other language skills, particularly in the country of study, are extremely valuable.

Application by e-mail only, no phone calls please

Please provide a letter of motivation titled "MMTE Research Internship," curriculum vitae, three reference details (including contact details/e-mail addresses), and short writing sample (5-7 pages), which may be an excerpt of an academic paper (not edited by someone else) that demonstrates knowledge of the regions, countries and/or minorities (in general or upon the intern's specific choice) or other relevant disciplines, as well as English language competence. Applicants should also provide a list of three country-minority entries they are interested in researching upon. Applicants that are not selected for the internship period will be entered in a roster for future internship possibilities.

Dates/Contact

Due date for submissions: 25 November 2011

Short-listed applicants will be contacted by: 9 December 2011

Please forward all application materials to: William McKinney, mckinney@ecmi.de